

Indian Journal of Extension Education

Indian Society of Extension Education, Division of Agricultural Extension, ICAR-IARI, New Delhi

Peer Review Policy

The practice of peer review is to ensure that only good science is published. It is an objective process at the heart of good scholarly publishing and is carried out by all reputable scientific journals. Our referees play a vital role in maintaining the high standards *Transport Policy* and all manuscripts are peer reviewed following the procedure outlined below.

Initial manuscript evaluation The Editorial desk first evaluates all manuscripts and it is possible for to be rejected at this stage. Manuscripts rejected at this stage may be suffering from one or more of the reasons like not as per the author guidelines, lack originality, serious scientific flaws, poor grammar or language, or outside the aims and scope of the journal. Those that meet the minimum criteria are passed on to 2 experts in the field for review.

Type of Peer Review: Blind review policy is applied most times where the referee remain anonymous throughout the process. Referees are matched to the paper according to their expertise. One referee out of two is tried to be the zonal editor of the Indian Society of Extension Education. Referees are asked to evaluate whether the manuscript: - Is original - Is methodologically sound - Follows appropriate ethical and author guidelines - Has results which are clearly presented and support the conclusions - Correctly references previous relevant work, Is Language appropriate etc.

How long does the review process take? The time required for the review process varies as per the response of the referees. The referee report is sent to author with recommendations made by the referees, which usually includes verbatim comments by the referees. Revised manuscripts might be returned to the initial referees (if recommended at first stage) who may then recommend revision of manuscript/ acceptance or rejection of manuscript. Finally the Editor's decision as per recommendations of the referees will be sent to the author.

Final report A final decision to accept or reject the manuscript will be sent to the author along with any recommendations made by the referees, and may include verbatim comments by the referees.

Editor's Decision is final: Referees advise the Chief editor, who is responsible for the final decision to accept or reject the article.

Becoming a referee: Any life member of the Indian Society of Extension Education may be selected as the referee for the manuscripts submitted to the Indian Journal of Extension Education. To become referee, one needs to seek the life membership of Indian Society of Extension Education. Life membership is open to anyone with a post-graduate degree in Extension Education/ Agricultural Extension/ Dairy Extension/ Agricultural Communication/ Home Science Extension/ Fisheries Extension/ Vety. Extension and allied social sciences. Ordinary membership is open to all those who are interested in the field of extension education. Student membership is open for any student of university/ technical college/ research institute/ college/ technical school perusing a Master or Doctoral degree in any of the branch (agriculture/ dairy/veterinary/home science/ fisheries etc.) of extension education.